

ISLAND REC
SAN JUAN ISLAND PARK AND RECREATION DISTRICT
BOARD OF COMMISSIONERS' MEETING
September 3, 2026, 5pm

1. Call to order

- Commissioner Ragsdale called the meeting to order at 5:00 pm on Thursday, September 3, 2026, in the Island Rec Office. Commissioners present: Moalli, Ragsdale, Cumming. Commissioner Zehner joined online at 5:07. Staff present: Director Jack, and Recreation Manager Klassen (recording minutes).

2. Introduction of Visitors/Public Comment on Non-Agenda Items

This is a designated time for public input on any topic; individual speakers will be limited to five minutes each.

3. Open Public Hearing: for comments on amending the 2026 Budget

Opened 5:03 pm

Close Public Hearing

Chair Ragsdale closed the meeting at 5:04 pm

4. 5:01pm **Consent Agenda** (*Any commissioner may request removal of an item from the consent agenda for separate discussion and action*)

- Approval of Minutes from July 23 meeting
- 6351 & 6353 July/August Accounts Payable
- 6351 & 6353 July/August payroll
 - Commissioner Moalli moved to approve the Consent Agenda for August as presented. Commissioner Cumming seconded. The Consent Agenda was approved unanimously.

5. 5:10pm **Old Business:**

- Beaverton Marsh Trail – (5 mins)
 - Deadlines are being met by the Land Bank; more requirements from the feds are being asked; Land Bank assessing what to do next
- Trails Committee Update – (5 mins)
 - Well attended meeting. Will Hamilton, property manager for the owners of the Roche watershed property Briggs Lake, came with general request for information if you see something or someone out of place there to take a picture and send to him; rack cards are out and being distributed
- Capital Projects
 - PROS Plan Update – tabling went really well, staff had great conversations with a wide variety of community members; program guide went out with QR code to the survey; only 54 completed surveys as of Monday; email blast to all RecDesk users on Tuesday morning increased respondents to 233; continuing to ask everyone we can to fill it out so we can have as much data as possible. First stakeholders meeting is postponed due to consultant availability, but this shouldn't alter the timeline for project completion.
 - SJICF Event- Director Jack gave a presentation and stayed to network; good conversations about potential opportunities to donate to future recreational opportunities with Island Rec
- RCO Grant Update
 - Grant has been reviewed as the initial part of the process and suggestions have been sent back to the grant writer for making the grant stronger before final submission next week; Director Jack is working through the list before the final submission

- Staffing Update-
 - Thea has hired a site lead and 6 supporting staff setting up STAR with a solid foundation for the school year; all facility supervisors will be returning this year for drop-in programs; Luke's job description and title change are currently in process
- Commissioner subcommittee(s)
 - Commissioner Moalli suggested getting the policy manual to the lawyer asap; all commissioners in agreement to send it in so that's in motion
 - Benefits subcommittee will schedule a meeting before the next board meeting
- FHFC Transition – (5 mins)
 - Still not complete; waiting for the final asset transfer; coaches have been coming all week to pick up equipment; games are scheduled; 7 out of the 8 sponsors have sent us checks; refunds for the travel teams have happened; Fall Rec soccer program that was created to fill the gap left is currently at 16 registrations
- Service Project at Linde update (5 mins)
 - Scoreboard Project – Permit and plan all in place but no date is set for starting

5:50 pm - 5-minute **BREAK**

6. 5:55 pm **New Business**

- Linde Field Use
 - Director Jack presented stats provided by Superintendent Roberson showing the increase to anticipated field use; increase on the multipurpose field was at 263 hours up from 186 hours in 2025. Concerns about the impact on fields due to the increased use were discussed; Superintendent Roberson has had to enforce end of season rules of no field usage after November 15 in order for the fields to recover;
- FHFC Resolution
 - Director Jack has received the Asset Transfer Agreement; Commissioner Cumming moved to accept the resolution and Commissioner Ragsdale seconded; The vote was unanimous; Commissioner Zehner will physically sign the resolution when he returns later this month.
- Summer Programming Wrap-up-
 - Successful summer 2026 – great feedback from families, participants, and staff. Smooth programming throughout the season; great community partners, volunteers, and instructors
- Budget
 - 2027 Committee
 - First meeting in early October; Commissioners Zehner will join the committee; Commissioner Eltinge will be asked; Commissioner Moalli will join if Commissioner Eltinge isn't able
 - 2026 Amendment
 - Amended budget was presented by Director Jack; discussion occurred;
 - Commissioner Cumming moved to approve as presented, Commissioner Ragsdale seconded; vote passed unanimously
- Financial Report – July 2026 (5 mins)

7. Director's Report (5 mins)

-Kudos to Jen for another successful 8.8K race, Music on the Lawn season, and great art camps and programs this summer

-Large public records request in mid-July; the first installment was sent to the requestor last week, representing about half of the requested items. The first installment took 89.5 hours of staff time.

-Discussion occurred around the possibility of an organization policy that sets a monthly limit on how much staff time may be spent on PRR as the impact has been tremendous

- Number of calls and complaints have increased about ebikes/scooters and gas powered mini-bikes at Linde; a particular group of kids is repeatedly coming and causing issues, riding on the fields, in the fieldhouse, and causing some park users to feel unsafe. Tracy and team will be enforcing rules about no motorized vehicles/bikes on the fields and paths; new rules are being considered and families will be reached out to.

8. Commission Discussion Items

Brief discussion occurred about prep for the upcoming levy which will potentially be in April 2027

9. Executive Session RCW 42.30.110 (g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

- “The Board will now meet in an executive session at 7:25 pm to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee as per RCW 42.30.110. The Board will be in executive session until 7:45 pm”
- The Board is not expected to take further action following the executive session.
- Director Jack left executive session at 7:35pm.
- At 7:45pm Commissioner Cumming came out of executive session to let people know that the session would be extended until 8:05pm.
- The executive session ended at 8:03pm

10. Adjournment

- Chair Ragsdale adjourned the meeting at 8:04pm

Next Meeting: October 1, 2026

