

ISLAND REC
SAN JUAN ISLAND PARK AND RECREATION DISTRICT
BOARD OF COMMISSIONERS' MEETING
July 23, 2026, 5pm

1. Call to order

- Commissioner Ragsdale called the meeting to order at 5:00 pm on Thursday, July 23rd, 2026, in the Island Rec Office. Commissioners present: Moalli, Zehner, and Eltinge. Commissioner Cumming joined at 5:40 pm. Commissioner Moalli left the meeting at 7:05pm. Staff present: Director Jack, Park Maintenance Superintendent Roberson, and Admin Manager Mapstead (recording minutes).

2. Introduction of Visitors/Public Comment on Non-Agenda Items

This is a designated time for public input on any topic; individual speakers will be limited to five minutes each.

Mark Heckeles, representing SJFC, is requesting field space for the 65 kids who have signed up for their select teams. Their deadline is July 28th for registration with North Puget Soccer and would like to know as soon as possible what times they could have for practice. They don't want to displace any teams who are already using field space. He offered ways to share the fields with other teams and would like to see their application processed.

Matt Kochel, representing SJFC as a coach, spoke about his goal to help kids get prepared for the next year and believes in being inclusive. He has 11 freshmen who will be on his U15 team, which may operate as the de facto JV team for the HS. He is also requesting field time for his team.

3. 5:01pm **Consent Agenda** (*Any commissioner may request removal of an item from the consent agenda for separate discussion and action*)

- Approval of Minutes from June 4 meeting
- 6351 & 6353 June/July Accounts Payable
- 6351 & 6353 June/July payroll
 - Chair Ragsdale asked if anything needed to be pulled out of the June/July Consent Agenda for discussion; there wasn't.
 - Commissioner Eltinge moved to approve the Consent Agenda for June/July as presented. Commissioner Zehner seconded. The Consent Agenda was approved unanimously.

4. 5:10pm **Old Business:**

- Beaverton Marsh Trail – (began at 5:30pm) Rachel Dietzman shared that they are getting close to finishing the plans but are behind in the permitting process. The time window is the 30th of September for encumbering funds. There may not be enough funds to complete the entire project, so they are focused on getting the more difficult parts of the project completed first. She showed what improvements need to be completed to bring Linde up to date for the Multimodal Trail.
- Trails Committee Update – (5 mins) No update
- Capital Projects
 - PROS Plan Update- Island Rec has signed up for 4 days to have a booth at the County Fair to bring about awareness of the survey coming out. Talking points will be provided by consultant. We plan on having an activity for kids to do and will have some giveaways.
 - SJICF Event- Director Jack is speaking this Saturday at the event and will be sharing who Island Rec is and what we do. The theme is Preparing for future generations.
- RCO Grant Update is in the Director's Report.
- Commissioner subcommittee(s)-Moved to New business.
- FHFC Transition – (5 mins) They are currently working on legal dissolution with the state and getting close to finalizing the transition to Island Rec.
- Service Project at Linde update (5 mins)-
 - Permit paperwork has been submitted and fees have been waived. Tracy will be coordinating with volunteers.

5:50 pm - 5-minute **BREAK**

5. 5:55 pm **New Business**

○ Communications

- **San Juan Football Club**-Chair Ragsdale moved to reorder this topic.
- Tracy has just received the HS schedule.
 - HS starts practicing on the Soccer field August 24th.
- Tiger football Friday practices begin on Aug 7th and they have requested 5 Saturdays for games this season.
- Discussion around the multi-purpose field and the hierarchy and history of who has fall field time, which has been the FHHS (first priority), FHFC (now Island Rec) and FHAA having priority over any other potential users/events since the fields had been established.
- IR/FHFC's extended registration will close on July 26, and there is a meeting on July 28th with Skagit Valley Soccer to determine final teams.
 - It is looking as though FHFC (Island Rec) will not have enough players for travel teams and has been developing a rec soccer program for the older kids who won't otherwise have an opportunity to play.
 - The model would include coached drills and scrimmages two afternoons/week.
- Discussion took place about how to fit SJFC into the field schedule.
 - The decision was made to keep the Tues/Thurs practice time for the IR/FHFC practices starting Sept. 8 and hold the remainder of those evenings for field rest, and to give SJFC Mon/Wed practice times through 7pm.
- As all field users finalize game/practice schedules through the end of August/early-Sept., staff will continue to evaluate the fall schedule.
 - Tracy will determine how many games can be played on the fields, as well as historic field hours to determine maximum field capacity without causing damage and necessary field rest time; this will inform us what additional time we may be able to offer SJFC.
- Tennis-the HS has decided to keep boys' tennis for the fall season.
- Softball-the Softball coach has requested a storage container for the softball field.

Staffing Update –

- Rec Specialist Lengyel would like to continue working with Island Rec if we can accommodate some changes to her job description and schedule. Due to her commute, she is asking for 2 remote days and 2 days on-site at STAR, with the 5th day wherever she is needed. This would require Island Rec to reinstate the Site Lead position for STAR.
- Thea has loved working with middle school aged kids and wants to plan more activities for this age group.
- Board was in favor of moving forward with the modified job description.

Job description update for Parks. Proposal to update the Parks Maintenance job descriptions to include three progressive positions, allowing for promotion and multiple staff within one category when necessary. The board thought this was a good idea and was in favor of the change.

○ Employee Benefits:

- HSA-Proposal to front load half of the year's total amount and then the rest would be spread out over the year. To begin in 2027.
 - Commissioner Eltinge made a motion to accept the proposal, and Commissioner Zehner seconded. The vote was unanimous.
- Proposal to increase the total HSA amount from \$200 a month to \$300 a month. Benefit would begin in 2027.
 - Commissioner Cumming made a motion to accept the proposal and Commissioner Zehner seconded. The vote was unanimous.
- Medical flight-proposal to pay for all 3 med flight organizations which would cost \$160 per employee; benefit to begin in 2027.
 - Commissioner Cumming motioned to accept the proposal and Commissioner Eltinge seconded. The vote was unanimous.

- Vacation- proposal to update the vacation accrual to allow one additional vacation day each year, with a max of 25 days.
 - Commissioner Zehner made a motion to accept the new vacation accrual schedule, and Commissioner Eltinge seconded. The vote was unanimous.
 - Proposal to front load the vacation days in January.
 - Commissioner Eltinge made a motion to accept the proposal. Commissioner Zehner seconded the motion. The vote was unanimous.
 - Director Jack will follow-up with suggested updates for the policy manual outlining reimbursement upon separation if necessary, as well as pro-rate policy for new staff.
 - Longevity Policy Consideration-Proposal for after 15 years of employment the employee would receive \$60 per month and after 20 years, they would receive \$120 per month.
 - A motion made to accept the proposal was made by Commissioner Cumming and Commissioner Zehner seconded. The vote was unanimous.
 - Float holidays- proposal of adding two floating days during the school's designated 2-week winter break (not eligible for carry-over, flex, or cash-out).
 - Motion made by Commissioner Eltinge and Commissioner Zehner seconded. The vote was unanimous. This will take effect in Dec 2026.
 - Financial Report – May 2026 (5 mins)-Discussed
 - June Financial report (5 mins)-Discussed
 - New financial report options (10 minutes)
6. Director's Report (5 mins) Discussed
7. Commission Discussion Items-
- Egg Lake dock needed to be repaired and Commissioner Cumming fixed it.
8. Adjournment @8:27 pm

Next Meeting: September 3, 2026