

San Juan Island Park & Recreation District
Job Description

Job Title: STAR Afterschool Program Leader
Reports To: Recreation Specialist: STAR
Status: Part-Time/Seasonal
Prepared Date: updated 07/02/2026
Salary: \$18.50/Hour

Summary

This is a seasonal position with shifts available Monday through Friday for approximately 2-3.5 hours after school and 7.5 hours a day during school breaks. Schedule is flexible and able to shift with other afterschool commitments. This position works under the direct supervision of the STAR Recreation Specialist and is responsible for leading a safe and enriching program for children K-5 that promotes recreational and social skill development.

Essential Duties and Responsibilities

- Adhere to and follow all Island Rec policies, procedures, and guidelines.
- Supervise a group of children and ensure their safety and well-being at all times.
- Lead a variety of daily recreational activities for small groups of elementary school children.
- Excitement and curiosity to work and play with elementary aged children.
- Assists the STAR Recreation Specialist in planning and leading program activities.
- Maintain the working order and cleanliness of program facilities and equipment.
- Physically and mentally capable of supervising groups of children ages 5-12.
- Communicates appropriately with supervisor, staff, parents, teachers, children, and community members.
- Participate enthusiastically while making healthy, responsible choices.

Qualifications

- Minimum age 16 years old
- High School Education or equivalent.
- Previous experience working with children in a recreational setting preferred.
- First Aid/CPR certification or ability to obtain.
- Good written and oral communication skills.
- Ability to follow directions and adhere to established policies and procedures.
- Successful completion of national background check
- Valid State Driver's license preferred.

Working Conditions and Physical Requirements

- Physically and mentally capable of supervising children for extended hours in a highly stimulating environment.
- Work occurs mostly at program site and various field trip locations.
- Ability to kneel, bend, squat, and lift up to 40 pounds.
- Ability to stand, walk, and actively participate in activities for most of the day.
- Requires ability to lead outdoor activities on varied terrain and in changing weather conditions.

To Apply:

Please submit an Island Rec Employment Application to Thea Pearl, Recreation Specialist,
star@islandrec.org or by mail: PO Box 1946, Friday Harbor, WA 98250