

APPLICATION FOR EMPLOYMENT

Date: _____ Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Employment desired:

Position:	Date Available for Employment:
Salary desired:	Are you employed now? Yes No
May we contact your current employer? Yes No	Have you applied to Island Rec before? Yes No
When did you apply?	What position did you apply for?

Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodation? Yes No

Education: High School/College/University

Years Attended	Name of School/City	Major/Minor or Area of Study	Degree Received:

Are you over 16 years old? Yes No

First Aid/CPR cert: Yes No expires _____ Lifeguard cert: Yes No expires _____

Hobbies/Recreation interests: _____

Specialized training/Certifications: _____

What contributions do you think you can make to San Juan Island Park & Recreation District?

Past & Current Employment: Provide a record of employment and explain any gaps. Use a separate sheet if necessary. Please complete even if submitting a resume.

From: _____ To: _____ Employer: _____ Phone: _____
Address: _____ Job Title: _____
Supervisor Name & Title: _____ Contact Email: _____
Summarize nature of work and job responsibilities: _____
Reason for Leaving: _____

Continued on Next Page

From: _____	To: _____	Employer: _____	Phone: _____
Address: _____		Job Title: _____	
Supervisor Name & Title: _____		Contact Email: _____	
Summarize nature of work and job responsibilities: _____			
Reason for Leaving: _____			

From: _____	To: _____	Employer: _____	Phone: _____
Address: _____		Job Title: _____	
Supervisor Name & Title: _____		Contact Email: _____	
Summarize nature of work and job responsibilities: _____			
Reason for Leaving: _____			

Indicate any employer you do not wish us to contact and the reason: _____

Professional References: Give names/contact information of three people (not relatives) having knowledge of your character, experience and ability.

Name	Title/Company & Relationship to you	Email & Phone

Certain positions with Island Rec require a criminal background check. Where required, a background check will be conducted after a conditional offer of employment has been made and in accordance with applicable Washington State law. Employment is contingent upon satisfactory completion of all required post-offer screenings.

By signing below, I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts will be grounds for elimination from further consideration, or, if employed, for dismissal at any time. Some positions require the successful candidate to have a valid driver's license; proof will be required at time of hire. I understand that any offer of employment is conditional upon successful completion of a background check in accordance with the district's policies and Washington State law.

Signature: _____ **Date:** _____

San Juan Island Park and Recreation District is an equal opportunity employer and does not discriminate based on age, sex, sexual orientation, gender expression or gender identity, marital status, race, creed, color, national origin, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a disabled person.