

ISLAND REC
SAN JUAN ISLAND PARK AND RECREATION DISTRICT
BOARD OF COMMISSIONERS' MEETING
April 2, 2026, 5pm

1. Call to order

- Commissioner Ragsdale called the meeting to order at 5:00 pm on Thursday, April 2nd, 2026, in the Island Rec Office. Commissioners present: Moalli (via Teams), Zehner, Eltinge. Absent: Commissioner Cumming. Staff present: Director Jack, Admin Manager Mapstead (recording minutes). Three members of the public visited from 5:00-5:15. Matt Paxton visited via Teams at 5:25.

2. Introduction of Visitors/Public Comment on Non-Agenda Items

This is a designated time for public input on any topic; individual speakers will be limited to five minutes each.

3 visitors:

- Mark Heckeke talked about his desire for a more competitive youth soccer league. SJFC spring teams had 17 boys in U10 and 15 boys in U12. He wants to be more collaborative with Island Rec. There will be registrations and tryouts in June.
- Nathan Ross shared that he coached FHFC for a few years, and Floyd directed him to meet with Julian Kos on Orcas about starting a more competitive, select team. He stated that he would like to have more access to Linde for practices and games.
- Ray Hill talked about his passion for soccer. He is concerned about kids not knowing which team they will be on, club team or FHFC's team, and possibly falling through the cracks.

3. 5:01pm **Consent Agenda** (*Any commissioner may request removal of an item from the consent agenda for separate discussion and action*)

- Approval of Minutes from ~~February 12~~ March 5th meeting
- 6351 & 6353 ~~February~~ March Accounts Payable
- 6351 & 6353 ~~February~~ March payroll
 - Chair Ragsdale asked if anything needed to be pulled out of the Consent Agenda for discussion; there wasn't.
 - Commissioner Moalli moved to approve the Consent Agenda as presented. Commissioner Eltinge seconded. The Consent Agenda was approved unanimously.

4. 5:10pm **Old Business:**

- Beaverton Marsh Trail – (5 mins) They are 60% through the planning process and asked to meet with Director Jack and Superintendent Roberson to go over additional updates. They are still hoping for a new kiosk
- Trails Committee Update – (5 mins) Rack cards will be printed soon; discussed locations it should go where more locals would see and have access to. OMRT plans to use their budgeted amount for sign creation this summer.
- Capital Projects
 - Feasibility Study update – No Update
 - SJICF Fund information - No Update
 -

Chair Ragsdale moved to reorder the agenda to talk with Matt Paxton from CSD Attorneys at 5:25 till 5:40pm.

- Commissioner subcommittee(s) – No Update
 - Comprehensive Plan Proposal (10 mins) – potential vote needed

- Commissioner Eltinge shared that the subcommittee reviewed three proposals at length. Using the criteria outlined in the RFP, Conservation Technix from Portland was selected. This plan opens the possibility of getting grants and can be used as a guidebook for our future programs and facilities.
- Commissioner Eltinge moved to negotiate and sign a contract with Conservation Technix for the Island Rec PROS Plan creation. Commissioner Zehner seconded. The vote was unanimous.
- Blood Bourne Pathogens Policy – (5 mins) vote needed
 - Staff reworked the policy to reflect updated information, training materials, and employee risk classification. Also included are new and updated duty and flow charts so staff understand exactly what their role is in the event of an exposure.
 - Commissioner Moalli moved to approve the bloodborne pathogens policy as written. Chair Ragsdale seconded; the vote was unanimous.
- FHFC Transition – (10 mins)
 - Director Jack showed recreation guide marketing materials. We are currently applying for membership to Skagit Valley's Soccer League; they have to vote on us to join them.
 - FHFC still must meet to dissolve the club and determine how to transfer reserve money to Island Rec. Our goal is to make the transfer as seamless as possible.
 - Sports Connect registration system, used by all Skagit Valley Youth Soccer organizations, will only be operating for one more year. We plan to have U10 (non-travel) and under begin registering through RecDesk next year.
 - Commissioners discussed a potential joint press release drafted by FHFC.
- Service Project at Linde proposal (10 mins)
 - Fundraising was very successful and they would like to make the sign digital with a removable battery. Superintendent Roberson reached out to Ryan at the Town to see if this would be allowed; the Town did not find any reason why it couldn't be done but they will be doing more research to be sure it's allowable and follow-up.
- Swim Lessons update (5 mins)
 - The Rec opened swimming lessons last week, first lesson begins April 15. We have not provided any scholarship so far.

- 5-minute **BREAK**

5. pm **New Business**

- Introduction of Matt Paxton from CSD Attorneys (20 mins at 5:30pm)
 - CSD Attorneys typically work with Special Districts with all sorts of issues that come up. They work with staff but report to the Board.
 - Commissioner Eltinge asked if he would handle it if we were being sued and he said that they would recommend someone to help us.
 - Commissioner Zehner stated that he saw Matt as the person that Kerry could get business legal advice from when she needed it.
 - Commissioner Moalli also wants to have his legal advice as we finish the Policy Manual and possibly any other issues that were to come up. Matt would like to know how the Board wants to communicate with him.
 - The Board feels that he should meet with the Chair or possibly a sub-committee and the board feels that Matt is a good fit.
- New board sub-committee (10 mins)
 - Director Jack brought up some of the ideas that staff had brainstormed last year for additional benefits that they hoped the board would consider during the salary schedule update. Juneteenth was approved but nothing else has been discussed.
 - Commissioner Moalli felt that the most important thing that needed to be decided was the pay schedule, which is now updated, before the other ideas could be discussed. There already is a sub-committee with her and Commissioner Cumming.

- Commissioner Eltinge brought up some of the different ideas that could be discussed with the new lawyer to be sure that those ideas are viable.
 - Commissioner Zehner is suggesting that there should be a staff member to be a spokesperson to represent the staff's ideas.
 - Director Jack recommends that Island Rec outline exactly what benefits staff currently receive.
 - Summer Meeting schedule (5mins)
 - Commissioners determined that the next board meeting is June 4th, and then July 23rd for a joint July and August meeting. Then September 3rd.
 - Grants (5 mins)
 - Kerry met with grant writers from RDW at Don Campbells suggestion. The next big grant cycle is in 2028, and they can assist with the application. Kerry is applying for an RCO grant called Planning for Recreation Access this Spring to get plans drawn for the Skate Park and Family Fairground Park.
 - Planning for Director absence
 - Admin Manager Mapstead will need help from a commissioner to come in and look over the AP and PR EFT and sign off on them.
 - The Commissioners suggested that she just reach out to them to see who is available each time a signature is required.
 - Financial Report – February 2026 (5 mins)-Discussed
 - New financial report options (10 minutes)-
 - Commissioners liked the graphics visually; they would like different ones for each board meeting.
6. Director's Report (5 mins) -Discussed
- Director Jack and Rec Manager Klassen will be presenting a session called Big Rec in a Small Town at the WRPA conference.
 - Director Jack noted that there is a lot more usage at Linde and there needs to be an update to our fee schedule. Director Jack and Superintendent Roberson are currently working on coming up with the new fee schedule.
7. Commission Discussion Items
- Elementary fields have had roughly \$20,000 put into upgrades by the PTO, FHFC and in-kind donations by SJIFC.
 - SJIFC would like to meet with Island Rec to discuss more options- we are suggesting April 14th
8. Adjournment at 8:12 pm

Next Meeting: June 4, 2026

