

ISLAND REC
SAN JUAN ISLAND PARK AND RECREATION DISTRICT
BOARD OF COMMISSIONERS MEETING
March 5, 2026, 5pm

1. Call to order
 - Commissioner Ragsdale called the meeting to order at 5:00 pm on Thursday, March 5th, 2026, in the Island Rec Office. Commissioners present: Moalli, Zehner, Eltinge. Absent: Commissioner Cumming. Staff present: Director Jack, Admin Manager Mapstead (recording minutes).
2. Commissioner Ragsdale moved to reorder the agenda at 5:01 to allow staff to provide the 8.8K update.
3. Introduction of Visitors/Public Comment on Non-Agenda Items

This is a designated time for public input on any topic; individual speakers will be limited to five minutes each.
4. **Consent Agenda** (*Any commissioner may request removal of an item from the consent agenda for separate discussion and action*)
 - Approval of Minutes from February 12 meeting
 - 6351 & 6353 February Accounts Payable
 - 6351 & 6353 February payroll
 - Chair Ragsdale asked if there was anything that needed to be pulled out of the Consent Agenda for discussion. Commissioner Zehner requested 2/10/26 6351 AP for \$1101.80 be pulled out.
 - Commissioner Moalli moved to approve the Consent Agenda as presented except for 2/10/26 6351 AP for \$1101.80. Commissioner Zehner seconded. The Consent Agenda was approved unanimously.
 - Discussion took place regarding 2/10/26 6351 AP for \$1101.80.
 - Commissioner Moalli moved to approve 2/10/26 6351 AP for \$1101.80. Commissioner Eltinge seconded. 2/10/26 6351 AP for \$1101.80 was approved unanimously.
5. **Old Business:**
 - Beaverton Marsh Trail – (5 mins)
 - Director Jack walked the proposed trail with Land Bank and County staff and commissioners and learned what work needs to be done to connect the two trails. They are interested in adding a kiosk that will show the trails for the public to use.
 - Trails Committee Update – No update; meeting postponed until March 12
 - Legal Council (5 mins)-
 - Director Jack contacted a lawyer to see what the process would be in getting counsel to go over Island Rec’s Policy Manual. The better process would be for the lawyer to work for the Board. No retainer needed, we would be charged based on the project which is \$360 an hour for contract work. Policy Manual could take 6-15 hours to be looked over. Commissioner Zehner would like to invite the lawyer via teams to come to the next board meeting.
 - Capital Projects
 - Feasibility Study update -Commissioner Zehner gave an update
 - SJICF Fund information (5 mins)

Chair Ragsdale moved to reorder the agenda to allow 2 high school students: Caylee Morton and Emerald Hurley to share their community project.

- Commissioner subcommittee(s) (5 mins)
 - Salary sub-committee -Commissioner Eltinge is still working on the Salary Matrix

- Employee Handbook/Policies
- Blood Borne Pathogens Policy – No Update
- Comprehensive Plan (5 mins)-Director Jack would like two commissioners to look over the proposals. Commissioners Eltinge and Zehner volunteered.
 - Kerry sent out the RFP to 11 companies
 - March 13th-Questions are due
 - March 17-Responses are due
 - March 27-Proposals are due
- FHFC Transition – (5 mins)
 - FHFC determined that the non-profit will be dissolved once bill of sale/transfer of assets is complete.
 - Director Jack is concerned with how and where FHFC reserved funds will go. She is meeting with Floyd Bourne tomorrow. We are using their software and registration system so that there are no changes to how the FHFC program operates this year.

5:25pm - 5-minute **BREAK**

6. 5:30 pm **New Business**

- New staff introduction (10 mins)-Rec Specialist Thea Lengyl came in at 6:18pm and left at 6:28pm.
 - Thea shared how STAR is going, summer programming and more about herself. She also is planning six, two-day teen adventures throughout the summer.
- 8.8k Update (Jen H) (10 mins) –Jen joined the meeting at 5:01
 - Issues: Fair wrist bands prices have risen each year for the past 4 years or so and the finish line is in a difficult location
 - Jen presented options: Wrist band could be an optional add on when registering for the race, we could move the finish line to a better location, we could change the option for people to choose who they want to be timed against (men’s, women’s, or open division)
 - Commissioners were of the opinion that 8.8k price should increase to \$35.00, the race will stay on Saturday, and we will make the scholarships 50% for those in need.
 - The cost will be \$40 on the day of the race; Jen will add new guidelines with updated information for safety to go out to the runners.

Jen left the meeting at 5:15pm.
- Service Project at Linde proposal (10 mins)
 - Caylee and Emerald attended the meeting at 5:45 pm to share that they would like to build a scoreboard for the softball field for their junior project. They have talked with Tracy Roberson about where the scoreboard will be located. May 18th is the deadline for them to have finished their project. They will be raising funds at home games with baked goods and donations. Kyle Skoog is volunteering to help install the scoreboard. The Board approved the project to be built. The girls left the meeting at 6:04pm.
- Programming Updates (5 mins)
 - Swim lessons stipend- No update yet on a swim schedule. “The Rec” staff are attending a new swim instructor training program and will determine a plan and schedule for swimming lessons.
- Financial Report – January 2026 (5 mins)-No updates
 - New financial report options (10 minutes)
Chair Ragsdale moved to reorder the agenda to discuss the Director’s report before the Executive Session.
- Executive Session (10 minutes)
 - Executive Session RCW 42.30.110 (g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

“The Board will now meet in executive session at 7:05 pm to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee as per RCW 42.30.110. The Board will be in executive session until 7:35 pm”

The Board is not expected to take further action following the executive session.

“The commission is extending the executive session for a period of 5 minutes, until 7:40pm.”

Executive session ended at 7:40pm.

7. 6:10pm Director’s Report (5 mins)- Discussed
8. 6:15pm Commission Discussion Items- no items to discuss
9. Commissioner Ragsdale adjourned the meeting at 7:42 PM

Next Meeting: April 2, 2025