

San Juan Island Park & Recreation District **Job Description**

Job Title: Recreation Assistant; CER Junior Counselor
Reports To: Camp Director
Status: Part-time/ Seasonal
Salary: \$17.13/Hour

Summary of Position:

This is a part-time, summer position (June 15th-August 11th). This position supports the overall success of Camp Eagle Rock by providing support to campers and counselors under the direction of the Camp Director. Weekly hours range from 15-24 hours per week based on camp needs. Additional hours may be available. Candidates should be caring, enthusiastic, and have a desire to create a fun summer experience for the campers.

Essential Duties and Responsibilities:

- Supervise a small group of children and ensure their safety and well-being.
- Work cooperatively following directions of Camp Eagle Rock Director.
- Provide assistance and support to campers as required.
- Participate enthusiastically while modeling appropriate behavior to campers.
- Adhere to and support all policies, procedures and guidelines established by Island Rec.
- Communicate effectively with children, co-workers, supervisor, parents and community members.
- Explain and enforce all safety procedures and program guidelines.
- Should be able to work the full length of the program including training week and cleanup weeks
- Other duties as assigned.

Qualifications:

- Desire to work with children ages 6-11 in a recreational day-camp setting.
- Minimum age 15 years old
- Ability to ask questions and seek clarification
- Ability to take initiative and follow through with tasks
- Ability to take directions and receive feedback.
- Ability to obtain First Aid/CPR certification prior to start of camp.

Working Conditions and Physical Requirements:

- Physically and mentally capable of supervising children and staff for eight hours a day, most of which time is spent outdoors, and in a highly stimulating environment
- Work occurs mostly at program site and various field trip locations.
- Ability to kneel, bend, squat, and lift up to 40 pounds.
- Ability to stand, walk, and actively participate in activities for most of the day.
- Requires ability to lead outdoor activities on varied terrain and in changing weather conditions.

To apply:

Please send your completed employment application to bethany@islandrec.org . Applications can be found at <http://www.islandrec.org/employment/>