ISLAND REC

SAN JUAN ISLAND PARK AND RECREATION DISTRICT

BOARD OF COMMISSIONERS’ MEETING

**Agenda – April 4, 2024, 5pm**

1. Call to order
2. Introduction of Visitors/Public Comment on Non-Agenda Items

#### Approval of the March 7, 2024 meeting minutes

1. Approval of Payroll/Vouchers

Vouchers for fund 6351: $733.89 and $8177.30

Vouchers for fund 6353: $86.57 and $5,808.39

March Payroll totaling: $60,463.04

1. Old Business:

* Trails Committee Update
* Landbank Agreement/Beaverton Valley Marsh
* Batting Cages
* Recreation Software – Bethany Klassen & Kerry
* OPALCO easement projects – No update
* Water at Fairgrounds
* Adult Fitness Programming
* Capital Projects
* Personnel Policy Updates/Discussion – On-going work/meeting project covering:
  + Cancellation, Refund & Credit Policy – see Draft
  + COLA language
  + Salary Schedule
  + ETO
  + Salary Cap
  + Sick/wellness time
  + Conduct – to be removed from agenda

1. New Business

* Summer Guide
* Commission Vacancy
  + Nomination of candidate(s)
* Financial Report- January 2024

1. Director’s Report
2. Commission Discussion Items
   * F-1 Filing (due April 15)
3. Adjournment

Next Official Meeting: May 2, 2024