

ISLAND REC  
SAN JUAN ISLAND PARK AND RECREATION DISTRICT

BOARD OF COMMISSIONERS' MEETING  
Minutes – January 4, 2024 5pm

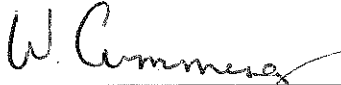
1. Call to order
  - a. Commissioner Cumming called the meeting to order at 5:02 pm on Thursday, January 4, 2024, in the Island Rec Office. Commissioners present: Cumming, Moalli, Zehner, and Eltinge; Absent: Commissioner Miniken. Staff present: Director Kerry Jack and Administrative Coordinator Kori Mapstead (recording minutes).
  - b. Visitors: 0
2. Introduction of Visitors/Public Comment on Non-Agenda Items
3. Approval of the December 7, 2023 meeting minutes
  - a. Commissioner Eltinge moved to approve the minutes; Commissioner Moalli seconded. The vote passed unanimously.
4. Approval of Payroll/Vouchers: The following were approved and signed:  
Vouchers for fund 6351: \$1831.17 and \$7888.18  
Vouchers for fund 6353: \$9473.57 and \$3757.06  
December Payroll totaling: \$50,417.48
5. Old Business:
  - Trails Committee Update-discussed
  - Staffing Updates
    - Rec Specialist position-Frank Whitney hired and starting Monday, Jan 8<sup>th</sup>
  - Landbank Agreement/Beaverton Valley Marsh – No Update
  - Batting Cages – No Update
  - Recreation Software-Director Jack met with Rec Desk and set up a schedule to begin implementation.
  - OPALCO easement projects- commissioners would be open to considering an update to the current easements and pole locations provided neighbors are included in a discussion.
  - 40<sup>th</sup> Anniversary-stickers and sweatshirts have been made. The IR staff have written specific questions to ask the public about memories of Island Rec over the past 40 years.
6. New Business
  - Capital projects-Discussion about 6 year comprehensive plan; discussed potential feasibility studies for various projects including a rec center.
  - Q4 Parks report-discussed
  - Personnel Policy Updates/Discussion-Commissioner Eltinge and Moalli offered to meet with Director Jack regarding Personnel Policy to present to the Board in February.
    - COLA language
    - Salary Schedule
    - ETO
    - Salary Cap
    - Sick/wellness time
  - Financial Report- November 2023 discussed. Director Jack moved money over into investments which will bring in more money through interest.
7. Director's Report: Presented/Discussed

8. Commission Discussion Items

- After hearing from many community members, Commissioner Cumming asked the Board if they would be comfortable with staff updating the name of the 8.8K run to the Brad Pillow Memorial 8.8K. All felt that this was a great idea, as long as the family approved..

9. Adjournment- Commissioner Cumming moved to adjourn at 7:38 pm.

Next Official Meeting: February 1, 2023



Commissioner Cumming



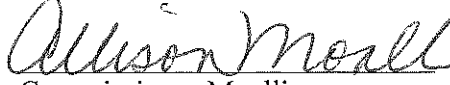
Commissioner Miniken



Commissioner Eltinge



Commissioner Zehner



Commissioner Moalli