

**San Juan Island Park & Recreation District**  
**Job Description**

**Job Title:** Recreation Assistant; CER Junior Counselor  
**Reports To:** Camp Director  
**Prepared Date:** February 2024  
**Status:** Part-time/ Seasonal  
**Salary:** \$16.28/Hour

**Summary of Position:**

This is a part-time, summer position (June 17th-August 14th). This position supports the overall success of Camp Eagle Rock by providing support to campers and counselors under the direction of the Camp Director. Weekly hours range from 10-20 hours per week based on camp needs. Additional hours may be available. Candidates should be caring, enthusiastic, and have a desire to create a fun summer experience for the campers.

**Essential Duties and Responsibilities:**

- Supervise a small group of children and ensure their safety and well-being.
- Work cooperatively following directions of Camp Eagle Rock Director.
- Provide assistance and support to campers as required.
- Participate enthusiastically while modeling appropriate behavior to campers.
- Physically and mentally capable of supervising groups of children for several hours a day in a highly stimulating environment.
- Ability to work outdoors for extended hours.
- Adhere to and support all policies, procedures and guidelines established by Island Rec.
- Ability to work outdoors for extended hours.
- Communicate effectively with children, co-workers, supervisor, parents and community members.
- Explain and enforce all safety procedures and program guidelines.
- Should be able to work the full length of the program including training week and cleanup weeks
- Other duties as assigned.

**Qualifications:**

- Desire to work with children ages 6-11 in a recreational day-camp setting.
- Ability to perform each essential duty satisfactorily.
- Minimum age 15 years old
- Ability to take initiative and follow through with tasks
- Ability to obtain First Aid/CPR certification prior to start of camp.
- Ability to follow directions and adhere to established policies and procedures.
- Ability to kneel, bend, squat, and lift up to 40 pounds.

**To apply:**

Please send your resume and completed employment application to [bethany@islandrec.org](mailto:bethany@islandrec.org) . Applications can be found at <http://www.islandrec.org/employment/>