

San Juan Island Park & Recreation District  
Minutes of the Board of Commissioners' Meeting – September 1, 2011

1. Call to Order: Commissioner Cumming called the meeting to order at 5:02 pm on Thursday September 1, 2011 in the Island Rec Office. Commissioners present: Cumming, Roberson, Talbott, Zehner, Schoultz. Staff present: Director Thomsen and Admin. Assistant White.
2. Introduction of Visitors/Public Comment on Non-Agenda items: Jacquelyn Reiff, candidate for Island Rec's Board of Commissioners.
3. Approval of Minutes of the previous meeting: Minutes of August 4 meeting were approved and signed.
4. Correspondence: Francie Hansen wrote a letter thanking Island Rec for honoring volunteers at the IRV event at Music on the Lawn. The Lopez Community Trails Network sent a letter thanking the SJI Trails Committee for sharing booth space and ideas at the Fair.
5. Approval of Payroll and Vouchers: Approved as presented and signed.
6. Ongoing Business:  
Six Year Plan Draft Review: chapters 5 & 6; Appendix E  
The Board discussed chapters 5& 6 of the plan at length, including the addition of language to represent the board's ownership of the plan instead of Mr. Duh's recommendations. It was decided that further explanation is need from Conservation Technix regarding some specific items, as well as the affordability of the plan. The board will meet with Mr. Duh on October 6, in addition to a regular board meeting on October 13, 2011.  
  
Trails Committee Report: Commissioner Roberson reported that the Trails Committee has new business cards which do not have the Island Rec logo on them and suggested that marketing efforts be given prior approval.  
Judy Packard passed away recently, and as she was interested in bike safety, an educational event for kids may be in the works.  
  
FANS Report: Commissioner Schoultz reported that the FANS committee has finalized their articles of incorporation and by-laws in order to become a 501(c)3 non-profit. They asked for a wish list from the Board with specific fundraising goals and priorities.  
  
STAR program: Director Thomsen reported that the STAR program has been officially licensed through the state of Washington for childcare. Alice Hibberd is the STAR program coordinator and Mister Conrad is the STAR program leader. The program begins on Tuesday, September 6, and can take a maximum of 30 children each day.
7. New Business:  
  
Director's Report: The Director's August report was presented and discussed. Director Thomsen noted that sports camp participation is down this year and contributed to a \$10,000 revenue decrease from last year.  
  
July Financial Report: Presented and discussed.  
  
Resolution 11-03, Establishing Custodians of the Petty Cash Account:  
The resolution removed Dodie Swift-Taylor and Commissioner Schoultz from the Petty Cash Account, and added Commissioner Talbott and Admin. Assistant Heidi White as signers. Commissioner Zehner made a motion to approve the resolution and Commissioner Roberson seconded it. The motion passed unanimously.

Adoption of Revised Scholarship Policy:

The scholarship policy was revised noting that Island Rec scholarships are not available for licensed child care programs, and that participant subsidy funding is available through DSHS. Commissioner Talbott made a motion to approve the revised policy. Commissioner Cumming seconded it. The motion passed unanimously.

Fall / Winter Program Guide:

The 2011-2012 Fall/Winter Program Guide went in mailboxes this week.

8. Commission discussion items:  
There was none.
9. Adjournment: Commissioner Cumming adjourned the meeting at 7:40 pm.

Next Board Meeting will be held at 5pm on October 6, 2011

Submitted by: Heidi White, Administrative Assistant

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Commissioner Cumming

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Commissioner Schoultz

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Commissioner Roberson

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Commissioner Zehner

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Commissioner Talbott