

San Juan Island Park & Recreation District
Minutes of the Board of Commissioners' Meeting – April 7, 2011

1. Call to Order: Commissioner Zehner called the meeting to order at 5:07pm on Thursday April 7, 2011 in the Island Rec Office. Commissioners present: Roberson, Schoultz, Talbott and Zehner. Staff present: Director Thomsen and Admin Assistant Swift Taylor.
2. Introduction of Visitors/Public Comment on Non-Agenda items: Michael Davis, representing a group interested in improvements at the Skate Park, and Susan and Peter Risser, representing the SJ Sailing Foundation.

Mr. Davis presented an update on a Community Project he and colleagues are working on at School. A bench had been purchased without prior approval. Board reminded Mr. Davis that Director Thomsen's approval is required before the bench is placed in the Skate Park area. A scheme for painting concrete at the Skate Park was discussed. Costs, materials and design must be approved by the Board, and County Fair Board approval confirmed. Further information will be presented at the next Board meeting. Mr. Davis was thanked and left the meeting at 5:17pm.

3. Approval of Minutes of the previous meeting: The Minutes of March 3 2011 were approved and signed as amended.
4. Correspondence: There was none.
5. Approval of Payroll/Vouchers: Payroll and Vouchers were discussed and approved as presented.
6. Ongoing Business:

Trails Committee Report: Commissioner Roberson's update included a report of good attendance at the Trails monthly hikes and the recent Bicycle event. A Trails Development Checklist has been created to track development of individual trails. Trails Committee is working on additional trail development procedures/protocols.

Director Thomsen attended a recent Trails Committee Breakfast and reported good attendance by representatives of local interest groups including the Land Bank, State Park, San Juan Preservation Trust, etc.

Carter Street Community Fields Development Report: Commissioner Zehner advised the Board that he was unaware of any current activities or developments in this matter.

Island Rec Auxiliary Non Profit: Director Thomsen met with Mr. and Mrs. Kromer to establish a target group of contacts. Emails soliciting support have been recently sent out to an initial group of 10 or 12 names.

Fairgrounds Interlocal Agreement: Director Thomsen had nothing further to report.

Six Year Plan process: Director Thomsen drafted an online survey, reviewed by Commissioners Roberson and Cumming. Mr. Steve Duh, the Planning Consultant, will review the draft with Thomsen, Roberson and Cumming on Thursday April 14, and make a presentation to the Board on May 5. A Community Meeting is planned on May 25, 4-6:30pm, at a location yet to be confirmed. Board participation is requested. The Six-Year Plan will be announced in the Summer Program Guide, and promoted at the Children's Festival.

7. New Business:
Children's Festival, May 7: Board participation requested between the hours of 10am and 2pm. Commissioners agreed to confirm their availability with Director Thomsen.
Lafarge Park: Budget and Operating costs were presented and discussed, including the annual cost of a DNR Reclamation Permit. The current Reclamation Permit expires January 1 2012 and will continue to be a requirement until further vegetative growth is proved, or a release of permit is received from the County Planning Department. The matter will be discussed further after responses to the Six Year Plan survey are received.

Other Park Budgets: Budgets and Operating Costs for the Skate Park, Family Park and Dog Park were presented and discussed.

Board Liaison:

Parks and Recreation Advocacy: Commissioner Talbott volunteered to serve in this role and to create a policy regarding Island Rec's advocacy and lobbying efforts.

Commissioner Schoultz volunteered to act as Board liaison attending meetings during the formation of the Island Rec Auxiliary Non-Profit organization.

Director's Report included the following discussion items:

It was proposed that future Parent & Tot Swim programs would have more structure.

The Gravel Pit east-facing slope had been worked on and greatly improved by the removal of scotch broom and blackberry vines.

At this point Mr. and Mrs. Risser requested that a later item on the Agenda be brought forward – Providing Registration Services for non-Island Rec programs:

Commissioner Zehner asked that Island Rec be responsible for non-Island Rec sports registration processes. The pros and cons were discussed. Island Rec would like to offer this as a "good-neighbor" service and may receive additional enrollment in its own programs from customers previously unaware of them. However, it would involve additional staff hours and accounting procedures, and other items possibly not covered by existing Island Rec policies. Island Rec would be perceived as the responsible and/or knowledgeable party for such programs. The consensus was that the pros were outweighed by the cons and Island Rec could not act as registrar alone unless a more complete partnership was drawn up.

February Financial Report: presented and discussed.

Budget Amendment: Presented and discussed in detail, with a brief discussion regarding conservative budgeting philosophy. The Budget was approved and will be presented for adoption at the May 5 Board meeting.

8. Commission Discussion Items
Board Elections: Positions currently held by Commissioners Roberson, Schoultz, Talbott and Cumming will be open for election at the end of this year. Filing for election must be received between June 6 and 10 2011.
9. Adjournment: Commissioner Zehner adjourned the meeting at 7.28 pm.

Next Board Meeting will be held at 5pm on May 5, 2011

Submitted by: Dodie Swift Taylor, Administrative Assistant

Commissioner Cumming

Commissioner Schoultz

Commissioner Roberson

Commissioner Zehner

Commissioner Talbott

