

San Juan Island Park & Recreation District
Minutes of the Board of Commissioners' Meeting – October 13, 2011

1. Call to Order: Commissioner Cumming called the meeting to order at 5:00 pm on Thursday October 13, 2011 in the Island Rec Office. Commissioners present: Cumming, Roberson, Talbott, Zehner, Schoultz. Staff present: Director Thomsen and Admin. Assistant White.
2. Introduction of Visitors/Public Comment on Non-Agenda items: Jacquelyn Reiff, candidate for Island Rec's Board of Commissioners; Susan Mazzarella, FANS representative; and Jan Bowinkel-Smith, FANS representative, were present. Later in the meeting the board was joined by Todd Kromer, Will Kromer, Jacob Jackson, and TK Kromer for the purpose of presenting a proposed project at the Skatepark.
3. Approval of Minutes of the previous meeting: Minutes of October 6 meeting were approved and signed.
4. Correspondence: None.
5. Approval of Payroll and Vouchers: Approved as presented and signed.
6. Ongoing Business:

Six Year Plan Draft Review:
There were no further comments.

FANS Report:

Susan Mazzarella and Jan Bowinkel-Smith reported that the FANS committee has its articles of incorporation and will be adopting by-laws and electing officers this Tuesday. They are in the process of obtaining their 501(c)3 status and are discussing the idea of having Island Rec submit a board-approved needs list each October. FANS is currently seeking funding for their startup costs, in addition to the seed money that FANS members have each contributed.

Trails Committee Report:

Commissioner Roberson reported that a bridge is being built at the National Park Service Mitchell Hill area to span a wet area on the trail. The Trails Committee is using \$700 from its budget to fund the bridge in addition to volunteering for construction. Director Thomsen reported that Dave Zeretzke, Chair of the Trails Committee, sees a need for mutual accountability in forming stronger ties with Island Rec and its board, and a retreat may help with that.

STAR:

Director Thomsen reported that the STAR after school program has had low enrollment in its first month. Registrations are increasing, but at the current rate, the program is projected to cost Island Rec more than expected through December 2011. The program needs to have a minimum of 12-15 participants daily to operate and be financially successful. The school's study club is being merged with STAR beginning next week, which will boost enrollment.

7. New Business:
Director's Report September:
The director's report was presented and discussed.

August & September Financial Reports: Presented and discussed.

Summer Park Usage Count:

Director Thomsen presented user data that a volunteer collected at Lafarge, the family park, and the dog park, respectively. The number of residents and visitors were counted on various days during a one-hour time period.

Bloodborne Pathogen Policy Review:

The Bloodborne Pathogen policy was presented and discussed. Commissioner Zehner made a motion to approve the change. Commissioner Talbott seconded it. The motion passed unanimously.

2012 Budget Preparation:

Director Thomsen discussed foreseeable revenue and expense changes in the 2012 budget, including a 1% increase in tax revenue and new construction estimated at \$9,000. Commissioner Roberson will meet with the Director to formulate a preliminary budget for presentation at the November board meeting.

Skatepark Expansion Student Project Proposal:

Friday Harbor High School students Will Kromer, TK Kromer and Jacob Jackson presented a project idea for adding a quarter pipe to the skatepark. The students have obtained a grant to help cover partial costs of the project and have formulated a cinderblock design in conjunction with a skatepark building company called Grindline. The board approved the project pending permission from the fairgrounds, completion of a detailed budget, a design for a safety guard rail behind the quarter pipe, and further consultation with Grindline.

8. Commission discussion items: None.
9. Adjournment: Commissioner Cumming adjourned the meeting at 7:02 pm.

Next Board Meeting will be held at 5pm on November 3, 2011

Submitted by: Heidi White, Administrative Assistant

Commissioner Cumming

Commissioner Schoultz

Commissioner Roberson

Commissioner Zehner

Commissioner Talbott