

Island Rec – San Juan Island Park & Recreation District  
Minutes of the Board of Commissioners' Meeting  
September 2, 2010

1. Commissioner Schoultz called the meeting to order at 5:05pm on Thursday September 2, 2010 in the Island Rec office. Commissioners present: Cumming, Ricks, Roberson and Zehner. Staff present: Director Thomsen and Administrative Assistant Swift Taylor.
2. Introduction of Visitors: There were no visitors.
3. Approval of minutes of previous meeting: Minutes of the meeting held August 5 were approved without objection.
4. Correspondence: Commissioner Schoultz shared with the Board a note of thanks from Camp Eagle Rock children and an invitation from the Sailing Foundation.
5. Approval of payroll and vouchers: Payroll and vouchers were itemized, discussed and approved without objection as presented.
6. Ongoing Business:  
Privacy Policy Review and Trails website: Comment is awaited from Island Rec's insurance company. These matters will be discussed further when information is available.
7. New Business:  
Autumn Program Guide: Board members liked the new layout, which has also enabled less pages to be printed and thereby reduced costs.

Trails Committee Budget: No information available yet – this matter will be on the agenda for the October meeting.

Trails Committee request for waiver of Driver Policy: Island Rec's Driver Policy requires that a driver be certified in CPR and First Aid, and be subject to a Drivers Records check. After discussion it was agreed that the Trails Committee would be asked to identify two or three designated drivers who would attend training and become certified in accordance with current policy. The costs of certification, obtaining drivers records and mileage/fuel used will be tracked against the Trails budget. In the meantime a waiver will be granted for this one instance.

State Audit January 2007 through December 2009: Island Rec has been requested to provide all itemized paperwork for a State Audit. Compliance is required by October 4.

ActiveNet usage report: Director Thomsen presented a brief report covering the first registration period (Summer) using ActiveNet online registration. 45% of all registrations were processed online and it is assumed that this number will increase in the future.

July Financial Report: The July Financial Report was presented and discussed.

Marble Butterfly report from WA Dept of Fish and Wildlife: Board members were provided with a copy of the Report.

- 8 Commission Discussion Items:  
Commissioner Ricks gave notice of termination of his Board membership with effect from December 31 2010. After discussion it was determined that the vacancy will be publicized as soon as possible, requesting letters of interest. Applicants will be requested to attend for interview during the Board Meeting scheduled for October 7. It is hoped that the newly appointed Commissioner will attend the Special Meeting to be held at 5:00pm on Wednesday October 27 to discuss Island Rec's RFP and 6-Year Plan.

Commissioner Ricks asked if feedback had been received from the School Board regarding budgets. Director Thomsen confirmed there had been none.

9. Adjournment: The meeting was adjourned at 6:15 pm.  
Submitted by: Dodie Swift Taylor, Administrative Assistant

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Commissioner Ricks

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Commissioner Cumming

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Commissioner Schoultz

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Commissioner Zehner

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Commissioner Roberson