

Island Rec - San Juan Island Park & Recreation District
Minutes of the Board of Commissioners' Meeting

June 3, 2010

1. Commissioner Schoultz called the meeting to order at 5:05 pm on Thursday, June 3, 2010 in the Island Rec Office. Commissioners present: Cumming, Ricks, Windrope and Zehner. Staff present: Director Thomsen and Admin. Assistant Swift Taylor
2. Introduction of Visitors: Steve Ulvi, David Dehlendorf, Tracy Roberson and Jeremy Talbott attended the meeting.
3. Approval of Minutes of previous meeting: Minutes of May 6 2010 were approved as presented.
4. Correspondence – Commissioner Schoultz read a postcard from Pacific Science Center, thanking Island Rec for the opportunity to participate in the Children's Festival.
5. Approval of Payroll/Vouchers: Approved as presented.
6. Ongoing Business:
Trails Committee/Bike Paths sub-Committee: The Board was provided with a report on the Share the Road Bicycle Event. The event was well received with around 120 participants, no incidents and positive feedback. Island Rec was thanked for its support of the event.

Request to Waive Driver's Policy requirement: The Trails Committee requested that a driver without CPR/First Aid Certification or Blood Born Pathogens Testing be allowed to drive the Island Rec van during a July 9 Trails event. After discussion the Board agreed to waive the policy in this instance, but no child under age 4 may be transported.

Additional Item – Privacy Policy: Commissioner Windrope asked for details of Island Rec's Privacy Policy, as the Trails Committee would like to use the same for their enhanced website. Island Rec does not share information and therefore does not have a Privacy Policy, other than that attached to their online registration site. The Trails Committee will prepare a draft policy for Board approval.

Dog Park storage shed: Funds could be made available to purchase a storage shed for this facility. Commissioner Schoultz will contact the Dog Park Committee to discuss the matter further.

Lawn Mower/County Park usage: The lawn mower provided by Island Rec for Trails Committee use cannot be used for maintenance of County Park property unless an Interlocal Agreement is entered into. Board requested Director Thomsen to discuss this with Trails Committee volunteers and SJC Parks.

Lafarge Park/Road planning: Director Thomsen and Commissioner Cumming attended a recent Public Meeting held at the library. Several alternate road plans were submitted for comment. Director Thomsen is to draft a letter for Commissioner Cumming's signature setting out the Board's recommendations and their wish to be involved in the decision-making process. Commissioner Schoultz, a family member of adjacent property owners, abstained from comment.

Shining Star Awards/IRV appreciation: There was further discussion on the choice of recipients of group and individual awards and/or acknowledgements.

7. New Business:
The School District Sports Budget for 2011 was presented and discussed. The Board requested Director Thomsen to notify the School District regarding 2011 expected revenue.

The April Financial Report was presented and discussed.

Sailing Foundation Insurance: The Foundation's insurance does not cover their boats used for programs organized by Island Rec. The contract will be redrawn to ensure that Island Rec's insurance covers the program.

Resolution 10-03 Setting Board Meeting Times was approved and signed. Board meetings shall in future be held monthly, on the first Thursday of each month.

Six-Year Plan Consultants: A report prepared by MIG group was supplied to the Board. It had been suggested by MIG group that a budget of \$50,000 would be appropriate. Director Thomsen has talked with other professionals in the field. Director Thomsen is to draft a Request for Proposal for developing a 6-year plan that satisfied RCO requirements.

Arts and Recreation Community Center Proposal: SJI Community Foundation put together a task force to evaluate community art and recreation needs. These were identified as Arts & Education, an Arts Council and a Community Center to house Arts and Recreation, possibly to be located at the Fairgrounds. Board members will attend a future meeting to ascertain whether Island Rec should become a partner in this project.

Board Vacancy: Commissioner Windrope's verbal resignation is effective following the July 1 meeting. Written confirmation will follow. The vacancy will be the subject of a press release and the Board will promote the position and invite letters of interest. Visitor Jeremy Talbott confirmed that he wished to apply, and handed in a letter of interest. Applicants will be interviewed during the July 1 meeting.

Winter/Spring Program Report: A Report on the previous Quarter's programs prepared by Director Thomsen and Recreation Specialist Clark was supplied to the Board.

Staff Jackets: The Board approved the purchase of warm jackets to identify permanent staff when working away from the office. Jackets will remain the property of Island Rec.

Staff vacation: Director Thomsen advised she would be on vacation June 8 through 14.

8. Commission discussion items:
Commissioner Windrope had been contacted by Susan Williamson, who had applied for Island Rec scholarships for her children. Discussion followed and it was agreed that the matter had been handled appropriately and existing policy guidelines had been followed.

9. Adjournment: Without objection the meeting was adjourned at 7:14 pm.

Submitted by: Dodie Swift Taylor, Administrative Assistant

Commissioner Ricks

Commissioner Cumming

Commissioner Windrope

Commissioner Schoultz

Commissioner Zehner