

Island Rec - San Juan Island Park & Recreation District  
Minutes of the Board of Commissioners' Meeting

March 4, 2010

Commissioner Schoultz called the meeting to order at 5:00 pm on Thursday, March 4, 2010 in the Island Rec Office. Commissioners Schoultz, Windrope and Ricks present. Staff present: Director Thomsen and Admin. Assistant Swift Taylor.

1. Introduction of Visitors/Public Comment on Non-Agenda Items: None
2. Approval of Minutes of Previous Meeting: Minutes of February 18, 2010 were approved without objection.
3. Correspondence: None
4. Approval of Payroll/Vouchers: Payroll and vouchers were approved without objection.
5. Ongoing Business:
  - a. Scholarship Policy Change Review: Director Thomsen submitted a draft Program Scholarships Policy. All commissioners requested that the new policy continue the 10% fee discount for contractual youth programs. Commissioners Ricks and Windrope suggested that all contracted programs for adults be excluded. Further discussion was tabled for the next Board meeting.
  - b. Trails Committee Liaison Report: Commissioner Windrope represented Island Rec at the Trails Committee Annual Pot Luck/Meeting. Director Thomsen and Commissioner Windrope will be meeting with Trails Committee representative Cinda Pierce regarding Temporary Use Permission rather than permanent Legal Easements, and making improvements to land owned by others. Commissioner Windrope undertook to attempt to find a lawyer who would be willing to volunteer legal advice.
  - c. Dog Park Committee Liaison Report: Commissioner Schoultz reported that the Dog Park Committee will be convening next Tuesday. Items to be discussed include how to create shade for the Small Dog Area, and concerns regarding children contacting illnesses from feces, or possible injury resulting from unwise interaction between children and dogs. The Board's position continues to be that this is a public space where users must be responsible for their own actions and take all necessary steps to avoid situations which could have a negative outcome.
  - d. ActiveNet Training Update: Director reported that staff were undergoing their second week of intensive training on the new internet registration system and had several more hours to complete. There is a lot of functionality and capability for growth with the new system. Owing to illness on the part of ActiveNet's training personnel, Island Rec's office will be closed on Tuesday March 9 in order to complete the necessary hours. The next step will be practice time and promotion of the new system. The first event at which it will be promoted is the Health Fair on March 27, with a slogan of "Island Rec goes LIVE!"

Minutes of the Board of Commissioners' Meeting - March 4, 2010

- e. Lafarge Road Planning: Director Thomsen contacted King Fitch who said that County Public Works had met with him and the Home Trust and had presented a connector road option. The Town will not require a connector road until 61 building permits application has been received. Director Thomsen communicated with Rachel Dietzman of Public Works and was advised that possibilities had been discussed but no decisions had been made, advocated for or implied. A Traffic Specialist has been contracted by Public Works to present a traffic flow analysis and this will guide any decisions.
  - f. Comprehensive Plan consultants: Director Thomsen advised that no progress had yet been made.
6. New Business:
- a. End of Year Report and Annual Statistics: Director Thomsen presented the information and ran through the figures with brief explanations. Next year this report may be enhanced with more demographics which will be accessible through the new ActiveNet registration system.
  - b. Budget Amendment: Final numbers not yet received from the County, but Beginning Cash Balance will be around \$25000. The Budget will be amended when confirmation is received. Director Thomsen advised that Island Rec will receive a Grant from the Prevention Coalition, much of which will be put towards the costs of the programming for the Developmentally Disabled. Budget items currently under consideration include employing a contractor to take Minutes at the Board Meetings and also serve as emergency backup in the event of administrative assistant unavailability; office equipment - particularly replacing the several elderly folding tables (which would be useful in the rec room with a more conventional conference table to seat at least 8 in the meeting area, and new tires for the van. This would leave a generous amount to go into the Reserve Account. Commissioner Windrope suggested that an amount be set aside for the annual Board Retreat.
7. Commission Discussion Items. Commissioner Windrope requested a follow up from the Director's discussion with Merritt Olsen. The Director advised that the main concern was to avoid competition for, and duplication of, services offered through the Community Theatre.

Commissioner Windrope will be unavailable from March 16 to April 7.

Commissioner Ricks will be unavailable from April 1 to 12, and possibly from as early as March 16.

8. Adjournment – Without objection, Commissioner Schoultz adjourned the meeting at 5:45pm.

Submitted by:

Dodie Swift Taylor  
Administrative Assistant

Minutes of the Board of Commissioners' Meeting - March 4, 2010

---

Commissioner Ricks

---

Commissioner Cumming

---

Commissioner Windrope

---

Commissioner Schoultz

---

Commissioner Zehner