

Island Rec – San Juan Island Park & Recreation District
Minutes of the Board of Commissioners' Meeting - December 2, 2010

1. Commissioner Schoultz called the meeting to order at 4:30pm on Thursday December 2, 2010 in the Island Rec office. Commissioners present: Cumming, Roberson, Schoultz, Talbott and Zehner. Retiring Commissioner Ricks joined the meeting for a short while. Staff present: Director Thomsen and Administrative Assistant Swift Taylor.
2. Swearing in Jeremy Talbott, Appointed Commissioner:
Jeremy Talbott was duly sworn in by Commissioner Cumming.
3. Introduction of Visitors/Public Comment on Non Agenda Items: Retiring Commissioner Ricks was thanked for his many years of volunteer work as Commissioner of the Board.
4. 4:35 pm: Open Public Hearing for public comment on the 2010 Budget Amendment.
There were no public comments.
5. 4:35:30 pm: Close Public Hearing regarding 2010 Budget Amendment.
6. 4:36 pm: Open Public Hearing for public comment on the 2011 Budget Adoption.
There were no public comments.
7. 4:36.30 pm: Close Public Hearing regarding 2011 Budget Adoption.
8. Approval of Minutes of the previous meeting: Minutes of the November 4 meeting were approved as presented without objection.
9. Correspondence: There was none.
10. Approval of Payroll and Vouchers: Payroll and vouchers were discussed and approved as presented without objection.
11. Ongoing Business:

Trails Committee Report: Commissioner Roberson updated the Board with Trails Committee progress. There is to be a Retreat on Saturday for the purpose of strategic planning, including a low-key bike event planned for March 19th and a series of walks once a month. Commissioner Roberson will ask the Trails Committee to emphasize recognition of Island Rec on the Trails website.

Dog Park Structure: Commissioner Schoultz has discussed with Vaughan Lloyd of the Lions Club their interest in donating labor and materials to create a structure at the Dog Park. Further communication is awaited from the Lions Club.

Carter Street Community Fields Development Report: Commissioner Zehner advised that there were no current developments to report.

Credit Card Policy: The Policy was adopted as presented, and Director Thomsen authorized to acquire an Island Rec Credit Card Account in accordance with its terms.

Amended Personnel Policy: Discussed and approved with the modification that per diem terms (Section 8.5) be changed to include a requirement that receipts must accompany reimbursement requests for meal expenses. This reflects recent changes to County policy.

Contract for covering health care cost: A contract covering payment of health care benefit to cover a specified gap between cancellation of existing benefits and availability of Medicare benefits was approved as presented.

School District Year End Report: Commissioner Zehner and Director Thomsen had met with School Superintendent Rick Thompson and Athletic Director Rod Turnbull to discuss their Report. The Board reviewed the School's revised Year End Report. Reporting dates listed in the original Contract will be amended and presented for approval at a future meeting. The School's Athletic Director will be invited to discuss future reports with the Board.

At 5:20pm Commission Cumming and retired Commissioner Ricks left the meeting.

12. New Business:

"Friends of Island Rec" Report: Volunteer Cathy Kromer reported on her research regarding the possibility of setting up a non-profit Corporation along the lines of Friends of the Library, CATS, and PTAs to raise funding to support Island Rec programs, equipment and scholarships. It could take approx one year to organize such a corporation. Funds could be raised by membership fees and/or holding events. The Board expressed concern regarding the fact that such a corporation would be totally independent and may not require Board sanction. By-Laws could possibly be worded to include a balance of control. Ms Kromer was requested to continue with her research.

Ms Kromer was thanked for her presentation and left the meeting at 6:20pm.

October Financial Report: The October report was presented and discussed.

Office Lease Renewal: It was agreed that the current office lease will be extended for a further year commencing March 2011 at no increase in rental.

Director's Report: Director Thomsen presented the first of regular monthly Director's Reports. The report included programming, locations, funding, statistics and Director's hours.

Resolution 10-04 Amending the 2010 Budget was approved as presented without objection.

Resolution 10-05 Setting the 2011 Levy Rate was approved as presented without objection.

Resolution 10-06 Adoption of 2011 Budget was approved as presented without objection.

Resolution 10-07 Employee Health Care Plan and Health Savings Account was approved with minor typographical correction.

13. At 6:45pm Commissioner Schoultz announced a 10-minute Executive Sessions, RCW 42.30.011, for the purpose of discussing the Recreation Director's Performance Review.

The Meeting was reconvened at 7:02pm. The Board accepted the Performance Review prepared by Commissioner Schoultz and approved the award of a bonus in the form of an extra floating day of vacation in the year 2011.

14. Commission Discussion Items: The Board was advised that the State Audit had been successfully completed.

15. The meeting was adjourned at 7:10pm

Next Board Meeting will be held at 5pm on January 6, 2011.

Submitted by: Dodie Swift Taylor, Administrative Assistant

Commissioner Cumming

Commissioner Schoultz

Commissioner Roberson

Commissioner Zehner

Commissioner Talbott