

Island Rec
San Juan Island Park & Rec District
Job Description: Sailing Instructor

Job Title: Sailing Instructor
Reports to: Director
Status: Part-time Seasonal
Prepared Date: February 2004; updated 2/14/11; updated 2/1/12
Salary: \$14-\$17 an hour DOE

Summary:

This is a summer seasonal position that requires a mature, who can make sound decisions and problem solve independently. This position is responsible for providing sailing instruction to youth and adults, creating a safe learning environment and supervising assistant instructors and teaching assistants. The job is carried out on inland ponds and open waters.

Essential Duties and Responsibilities

Organize and conduct classes.
Plan and implement daily lesson plans.
Explain and demonstrate use of equipment, sailing principles, techniques and methods.
Observe students, Assistant Instructor and TAs and provide reinforcement and correction.
Explain and enforce safety rules and procedures.
Keep record of participants and other required records.
Prepare boats and other equipment for class and assure the proper function of all equipment.
Supervise class participants and ensure their safety and well being at all times.
Maintain a clean and safe learning environment.
Ability to work outdoors for extended hours.
Communicate effectively with children, supervisor, parents and visitors.
Adhere to and support all policies, procedures and guidelines established by Island Rec.
Other duties as assigned.

Required Qualifications:

Sailing Instructor certification from US Sailing preferred.
18 years old or older with prior teaching experience.
Washington State Boaters Education Card as required by State Law.
Current First Aid & CPR Certification.
Good written and oral communication skills.
Physical strength and ability to lift up to 40 pounds.
Proven demonstration of advanced sailing skills.
Proven demonstration of good leadership skills.
Safely and effectively operate a row boat and rescue boat with outboard motor.