

**San Juan Island Park & Recreation District**  
**P.O. Box 1946, Friday Harbor, WA. 98250**  
**Telephone: (360) 378-4953**

**APPLICATION FOR EMPLOYMENT**

Date: \_\_\_\_\_

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

Permanent Address \_\_\_\_\_

Telephone number(s) Day \_\_\_\_\_ Evening \_\_\_\_\_ Email \_\_\_\_\_

**Employment desired:**

|  |   |
|--|---|
| Position:                                      | Start date:   |
| Salary desired:                                | Are you employed now?      Yes      No                  |
| May we contact your employer?      Yes      No | Have you applied to Island Rec before?      Yes      No |
| When did you apply?                            | What position did you apply for?                        |

Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodation? **Yes** "\*\*\*\*\*"P q

**Education (High School/College/University level)**

| Years | School | Major Subjects | Degree Granted |
|-------|--------|----------------|----------------|
|       |        |                |                |
|       |        |                |                |

**Past Employment** : Provide a full record of all employment and explain any gaps in employment. Use a separate sheet if necessary.

| Dates | Employer/Supervisor | City/State & telephone | Nature of Work | Reason for Leaving |
|-------|---------------------|------------------------|----------------|--------------------|
|       |                     |                        |                |                    |
|       |                     |                        |                |                    |
|       |                     |                        |                |                    |
|       |                     |                        |                |                    |

Indicate any employer you do not wish us to contact and the reason

\_\_\_\_\_

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In the following list, put numeral “1” before those activities you can organize and teach as an expert;

“2” for those activities you can assist in teaching;

“3” for those which are just your hobby,

and “C” for those in which you have CURRENT certification (and attach a copy of your certification card).

**Adventure/Challenge:** \_\_\_ Climbing/Rappelling \_\_\_ Ropes Course, \_\_\_ Wilderness Trips, \_\_\_ Spelunking, \_\_\_ Hiking, \_\_\_ Orienteering, \_\_\_ Outdoor Cooking \_\_\_ Overnight, \_\_\_ Mountaineering, \_\_\_ Backpacking, Other:

**Arts & Crafts:** \_\_\_ Basketry \_\_\_ Ceramics \_\_\_ Electronics \_\_\_ Ham Radio \_\_\_ Jewelry, \_\_\_ Leather Work \_\_\_ Macramé \_\_\_ Metal work \_\_\_ Model Rocketry \_\_\_ Nature Crafts, \_\_\_ Painting, \_\_\_ Photography \_\_\_ Darkroom \_\_\_ Sketching \_\_\_ Weaving \_\_\_ Woodwork, Other:

**Dancing:** \_\_\_ Ballet, \_\_\_ Folk, \_\_\_ Social, \_\_\_ Square, \_\_\_ Tap, Other:

**Dramatics:** \_\_\_ Creative, \_\_\_ Play directing, \_\_\_ Skits and Stunts, Other:

**Music:** \_\_\_ Lead singing, \_\_\_ Instruments (List): \_\_\_\_\_

**Nature:** \_\_\_ Animals, \_\_\_ Animal Care, \_\_\_ Astronomy, \_\_\_ Birds, \_\_\_ Conservation, \_\_\_ Flowers, \_\_\_ Forestry, \_\_\_ Insects, \_\_\_ Rocks & minerals, \_\_\_ Trees & shrubs, \_\_\_ Weather, \_\_\_ Gardening, Other:

**Sports:** \_\_\_ Archery, \_\_\_ Badminton, \_\_\_ Baseball, \_\_\_ Basketball, \_\_\_ Bicycling, \_\_\_ Boxing, \_\_\_ Fencing, \_\_\_ Fishing, \_\_\_ Golf, \_\_\_ Gymnastics, \_\_\_ Hockey, \_\_\_ Horseback Riding, \_\_\_ Informal Games, \_\_\_ Ping Pong, \_\_\_ Roller Hockey, \_\_\_ Riflery, \_\_\_ Skating, \_\_\_ Soccer, \_\_\_ Softball, \_\_\_ Tennis, \_\_\_ Track & Field, \_\_\_ Volleyball, \_\_\_ Wrestling, Other:

**Water Activities:** \_\_\_ Canoeing/Kayaking, \_\_\_ Rowing, \_\_\_ Sailing, \_\_\_ Scuba, \_\_\_ Swimming, \_\_\_ Board Sailing, \_\_\_ Rafting, \_\_\_ Lifeguard, \_\_\_ Synchronized Swimming, Other:

**Miscellaneous:** \_\_\_ CPR, \_\_\_ Emergency Care, \_\_\_ First Aid, \_\_\_ Auto Mechanics, \_\_\_ Carpentry, \_\_\_ Electrical, \_\_\_ Farming, \_\_\_ Plumbing, \_\_\_ Storytelling, \_\_\_ Word Processing, \_\_\_ Language, \_\_\_ Aerobics, \_\_\_ Yoga, Other:

**What contributions do you think you can make to San Juan Island Park & Recreation District? \_\_\_**

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|  |
|--|
| Do you have a valid Washington State Driver’s License?    Yes            No<br># _____ |
| Do you have a commercial driver’s license?    Yes    No                                |

**References:** Give names/contact information of three persons (not relatives) having knowledge of your character, experience and ability.

| Name | email | Telephone |
|------|-------|-----------|
|      |       |           |
|      |       |           |
|      |       |           |

**You must answer yes or no to the following questions. Refusal to answer or an untruthful answer to any of these questions will result in your employment or voluntary services with Island Rec. being immediately terminated.**

Have you ever been convicted of any crime against children or other persons?    Yes            No

Have you ever been convicted of crimes relating to financial exploitation of a vulnerable adult?  
Yes            No

Have you ever been convicted of a crime to manufacture, deliver or possess with intent to manufacture or deliver a controlled substance?    Yes            No

Have you been found by a court in a domestic relations or dependency proceeding to have sexually abused, assaulted or exploited any minor or to have physically abused any minor?    Yes            No

Have you ever been found by a court or any disciplinary board to have sexually or physically abused or exploited any minor or developmentally disabled person or to have abused or financially exploited any vulnerable adult?    Yes            No

Have you ever plead guilty to or been found guilty of a felony or misdemeanor?  
Yes            No            If yes, please explain:

**Island Rec has my permission to do a criminal history background check through WSP prior to my employment.    ""Yes    No (Refusal to permit a criminal history background check will eliminate me from employment opportunities with Island Rec.)**

Signed.....

**Date of Birth.....DL#..... SocSec#.....**

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**In case of emergency, notify:**

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

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I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, at the discretion of the employer, be terminated at any time without any previous notice.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Form date January 2002, Revised December 2005

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**For Office Use Only:**

| Process? | Position | Program | Salary | Season/Year | Comment | Filed/initials/date |
|----------|----------|---------|--------|-------------|---------|---------------------|
|          |          |         |        |             |         |                     |