

San Juan Island Park & Recreation District
Minutes of the Board of Commissioners' Meeting – January 5, 2012

1. Call to Order: Commissioner Roberson called the meeting to order at 5:05 pm on Thursday, January 5, 2012 in the Island Rec Office. Commissioners present: Cumming, Roberson, Talbott, Zehner, Reiff. Staff present: Director Thomsen and Admin. Assistant White.
2. Oaths of office: Commissioner Zehner administered oaths of office to Commissioners Roberson, Talbott, Cumming and Reiff for their new terms, and each commissioner signed their oath.
3. Introduction of Visitors/Public Comment on Non-Agenda items: Susan Mazzarella with FANS, Peter and Susan Risser of the Sailing Foundation, and Todd, Will, and TK Kromer from the skatepark addition project. Rod Turnbull joined the meeting later to present the school sports year-end report.

Peter and Susan Risser reported that the Sailing Foundation is seeking an assistant coach for the high school sailing team, which begins its season March 1st.

4. Approval of Minutes of the previous meeting: Minutes of December 1, 2011 meeting were approved and signed.
5. Correspondence: Commissioner Roberson shared a letter from Dan and Eileen Drath, in which they donated \$100 toward the creation of the Trails Passports. She also read letters from the National Park Service, inviting public comment on its environmental assessment to revise the fire management plan for San Juan Island National Historical Park, and the Sailing Foundation reporting on the year 2011.
6. Approval of Payroll/Vouchers: approved as presented and signed.
7. Ongoing Business:
Skatepark Addition Final Report: Will and TK Kromer presented a video, photos and a final report on the completed quarter pipe addition at the skatepark. They reported that the project came in under budget and received local press in the papers. In addition to the project, they ended up rebuilding 20 feet of fence that was in poor condition behind the quarter pipe.

Resolution 12-01 to adopt Parks and Recreation Plan:

Island Rec's six-year plan is complete. Commissioner Cumming made a motion to adopt the plan. Commissioner Talbott seconded it and the motion passed unanimously. The resolution was signed.

FANS Report: Susan Mazzarella reported that FANS finished and mailed its 501(c)3 application before the end of 2011, and expects to hear back in 6-8 weeks. They also mailed requests for seed money to approximately 30 people, hoping to cover one-time startup costs like printing of brochures. FANS has also submitted a grant proposal to the community foundation asking for matching funds for the seed money. Commissioner Roberson wrote a letter of support on behalf of the board for the grant application.

Trails Report: Commissioner Roberson reported that Eileen Drath is organizing the Know Your Island Walks again for 2012, and that she and Sally met with some members of the Trails Committee to discuss the issue of a possible trail through the Buck property to the gravel pit.

STAR Report: See director's report.

Lafarge Update: Director Thomsen reported that Spain Monson stopped by Island Rec to report that his grandparents' fence has been damaged by trespassers trying to reach the gravel pit through private property, costing him several hundred dollars in repairs. The board discussed that trespassing continues to be an issue, and agreed to rebuild/repair Island Rec's fence and put up signs on the inside of the gravel pit reminding people that it is private property beyond the fence. Commissioner Cumming suggested building

a higher fence. The board agreed that the Trails Committee should continue to seek possibilities for a public path with surrounding property owners like the Buck's.

Carter Street Fields: Commissioner Zehner reported that he, Director Thomsen, and Commissioner Roberson met with members of the Friday Harbor Athletic Association, including Donny Galt, Rob Cuomo, and Joel and June Arnold. At the meeting, FHAA reported that they have the funds to open an all-purpose field by August/September 2012. They are interested in having Island Rec install its playground at the same time. The board discussed the current proposed site for the playground and that it is not ideal. It is far from the proposed parking lot and from the fields. The board discussed relocating the playground, including to a temporary spot that is sited for a future school, should the population grow again. The board discussed that finalizing a location first is necessary, and then they would consider organizing a committee to continue further planning. Although Island Rec has reserve funds for the project, the playground would not be permitted unless FHAA was able to open its field, including meeting town requirements for installing a sidewalk. Island Rec is waiting further contact from FHAA before moving forward.

FHAA is also interested in discussing a maintenance agreement with Island Rec. The board agreed that Island Rec does not have funding for it at this time, and that a maintenance contract would have to be directly with the school, and would probably require a levy campaign.

8. New Business

School Sports 2011 Final Report: Rod Turnbull presented and discussed the athletic budget report for 2011 and thanked Island Rec for its continued support. Rod reported that they have been able to put away money into a reserve account each year with the intent of eventually not having to collect as much from the voters.

Director's Report January: Presented and discussed. Director Thomsen also reported that STAR has received some good press and increased attendance in response to the changes made to the program. Commissioner Cumming brought up the potential issue of "extending credit" with the new billing system for STAR. Director Thomsen will look into audit requirements for this.

November Financial Reports: Presented and discussed.

2012 Board Meeting Calendar: Director Thomsen presented the calendar, proposing additional meetings in October and November for budget planning.

New Board Liaison Positions: Commissioners Talbott and Zehner agreed to continue representing Island Rec at Carter Street Fields meetings, and Commissioners Reiff and Talbott will be on a committee for the potential new playground. Commissioner Reiff agreed to be the new FANS liaison, as well as the Legislative/Advocacy liaison. Other annual events were assigned to board members to attend.

Public Works Bid Policy Draft; Purchasing Policy Draft: Director Thomsen presented a draft of a new bid and purchasing policy as requested by Island Rec's most recent audit. The board discussed the policy and agreed to review the draft in more detail at the next meeting.

9. Executive Session RCW 42.30.110, Recreation Director's Performance Review: Postponed.

10. Commission discussion items: Commissioner Zehner asked whether Island Rec would build the new playground similar to the family park layout. The board discussed doing something different stating that there are many new options for designing the layout and choosing equipment, and that it will probably be best to get everything from one vendor.

11. Adjournment: Commissioner Roberson adjourned the meeting at 7:52 pm. The next Board Meeting will be held at 5 pm on February 2, 2012.

Submitted by: Heidi White, Administrative Assistant

Commissioner Cumming

Commissioner Reiff

Commissioner Roberson

Commissioner Zehner

Commissioner Talbott