

Island Rec - San Juan Island Park & Recreation District  
Minutes of the Board of Commissioners' Meeting  
March 5, 2009

Commissioner Hahn called the meeting to order at 5:03 pm on Thursday, March 5, 2009 in the Island Rec Office. Commissioners Hahn, Schoultz, Zehner, and Cumming present. Commissioner Ricks absent. Staff present, Director Thomsen and Admin. Assistant Curtiss.

1. Introduction of Visitors/Public Comment on Non-Agenda Items: David Delendorf representing the Trails Committee, presented a draft of the proposed Operations Agreement. The Commission discussed the details of the agreement including the tempered approach of property owners, communication between the Commission and the Committee, and the annual plan which will include the property owners affected by the proposed plan. Commissioner Zehner moved to approve the agreement in principal adding with agreed upon changes the agreement will be signed at the next regular meeting. Commissioner Schoultz second. Motion carried unanimously.
2. Approval of Minutes of Previous Meetings:
  - a. Approval of the minutes of the meeting of February 5, 2009. Without objection, the minutes were approved as presented.
  - b. Approval of the minutes of the retreat of January 31, 2009. Without objection, the minutes were approved as presented.
3. Correspondence:
  - a. Letter from the San Juan Island School District requesting support for WIAA programs. The Commission agreed to consider the item as #7(d).
  - b. Notice of Public Hearing from the Town of Friday Harbor regarding the proposed annexation of land adjacent to Lafarge Park. The Commission agreed to consider the item as #7(b).
4. Approval of Payroll/Vouchers: Without objection, payroll and vouchers were approved as presented.
5. On-Going Business:
  - a. Trails Committee Operations Agreement – see item #1.
  - b. Lafarge Park – The Commission discussed the proposed annexation, anticipated development, and probable street layout and use. The Commission asked Director Thomsen to draft a letter to the Hearing Board with the assistance of Commissioner Cumming, that traffic through the park should be minimal, that routes to town from the peninsula should be directed to disperse traffic, that efforts should be made to coordinate the overall needs of the Town and the County including a foot trail access to Lafarge Park. Commissioner Zehner moved to request the letter be written and submitted as described. Commissioner Schoultz second. Motion carried unanimously.
  - c. Egg Lake Dock – Director Thomsen advised the Commission the area in front of the new dock is scheduled for mowing about the first of June. Ms.

Thomsen also asked the Commission to consider purchasing two benches for fishermen to sit on the new dock. Commissioner Cumming moved to request Ms. Thomsen bring a proposal for locally manufactured benches back for the Commission's consideration. Commissioner Zehner second. Motion carried unanimously.

- d. School District Funding – The Commission discussed the request from the District to fund the school's competitive sports program from funds derived from a separate tax levy issued by Island Rec. The Commission discussed proceeding with the request anticipating the School Board and the Athletic Director will take lead roles with the apparent departure of Superintendent Michael Soltman.
- e. Attorney Selection – Director Thomsen briefed the Commission regarding the attorneys she has interviewed to offer an opinion on the legality of providing funds to the school district via the levy process. Ms. Thomsen recommended the firm of Foster Pepper. Commissioner Zehner moved to authorize up to \$6,000 for the expense. Commissioner Cumming second. Motion carried unanimously.

6. New Business:

- a. Web Site – Commissioner Hahn asked the Commission to discuss concerns previously expressed about the web site. Commissioners expressed opinions that the site may be a little out of date and that on-line registration should be an eventual goal. Ms. Thomsen spoke about software and staff implications and agreed to investigate new data base software and an update of the web site for next year's budget.
- b. Levy Renewal – Commissioner Zehner announced Sheila Olshefsky has agreed to serve as treasurer of the Levy Committee. Tori Zehner and Cathy Kromer have also agreed to serve on the Committee.
- c. Volunteer Registration Policy - Director Thomsen presented an updated policy for the Commission's consideration. Commissioner Cumming moved for the approval of the policy as presented. Commissioner Zehner second. Motion carried unanimously.
- d. Booster Seat Use Policy – Director Thomsen presented a new policy for the Commission's consideration. Commissioner Cumming moved for the approval of the policy as presented. Commissioner Schoultz second. Motion carried unanimously.
- e. Personnel Policy Amendments – Director Thomsen presented amendments to the policy relating to appropriate dress and the use of cell phones while at work. The Commission agreed to add language which provides the employee's supervisor and the director determine what is appropriate dress. Commissioner Cumming moved to approve the policy with additional language as presented. Commissioner Zehner second. Motion carried unanimously.
- f. January Financial Report – Director Thomsen presented the January report to the Commission.
- g. Children's Festival – Director Thomsen reminded the Commission the Festival will be held on May 2<sup>nd</sup> and asked for volunteers. The

Commission discussed resolving issues related to loading and unloading by vendors. Volunteers for parking duty will be needed from 9 am until 2:30 pm.

- h. Lafarge Park – Director Thomsen announced tree growth at the east end of the park. Also, she advised the work crew is expected on site to help remove the blackberries and Scotch Broom. The Director said walkers were not picking up after their dogs leaving the walking path soiled and the dogs were tough on the small trees on the slopes. The Commission concurred to direct Ms. Thomsen to post a sign requesting dog walkers to pick up after their dogs and to keep the dogs off the slope to protect the small trees.
- 7. Commissioner Discussion Items. None.
- 8. Adjournment – Without objection, Commissioner Hahn adjourned the meeting at 7:01 pm.

Submitted by:

Patricia Curtiss  
Administrative Assistant

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Commissioner Ricks

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Commissioner Cumming

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Commissioner Hahn

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Commissioner Schoultz

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Commissioner Zehner