

Island Rec - San Juan Island Park & Recreation District
Minutes of the Board of Commissioners' Meeting
March 15, 2007

Commissioner Zehner called the meeting to order at 5:38 pm on Thursday, March 15, 2007 in the Island Rec Office. Commissioners Zehner, Cumming, Ricks and Kulseth present. Commissioner Hahn absent. Staff present, Director Kerr and Admin. Assistant Brewer.

1. Introduction of Visitors/Public Comment on Non-Agenda Items: Todd Kromer presented a drawing of the railings for the skate park. The Commission discussed the various safety issues of the railings and the park. Director Kerr advised there are currently no building/safety codes in place in the United States although there are safety recommendations through the Skate Park Association of USA. SPAUSA's recommendations were shared with Mr. Kromer and Mr. Garl, project manager. Mr Kromer reported that the project will meet SPAUSAs recommendations. Mr. Kromer attended the Fair Board meeting to present the preliminary drawings. Commissioner Hahn did not attend. The Fair Board approved the design with the following conditions:

- Use caution and safety during construction; and
- Request Director Kerr contact the Fair Manager to confirm information presented by Mr. Kromer; and
- Island Recreation to issue a press release detailing project; and
- Request San Juan County risk manager Dave Zeretzsky, to review and approve the project.

The Commission discussed the cost of the project and revenue sources. Mr. Kromer estimated the project cost at \$18,000 with \$8,000 in-kind committed to date. Commissioner Cumming will prepare a funding request to two sources. Mr. Kromer stated that he will organize a meeting with skateboarders to get their input on the railing design. Director Kerr asked to be notified of the meeting so he may attend. Mr. Kromer stated that he will present the results to the Commission at their meeting of April 5, 2007. The Commission discussed the timeline of the construction. Mr. Kromer said that construction could take as little as two weeks. The Commission discussed the possibility of completion before the school year is finished in June.

Present also were Susan and Peter Risser to advise the Board that The Sailing Foundation will be hosting a District-wide Regatta on Saturday, March 31, 2007 at Jackson Beach.

2. Approval of the minutes of the previous meeting. Commissioner Ricks asked that on #5 (a) the word "been" be inserted into the sentence. With the correction in place, the minutes were approved as presented without objection.
3. Correspondence –E-mail from Todd Roberts regarding the cancellation of the Triathlon. The Board unanimously agreed to support the original decision to discontinue the Triathlon. Director Kerr will draft a letter to Mr. Roberts in

- response to his email and will send the draft to Commissioner Zehner for approval.
4. Approval of Payroll/Vouchers: Director Kerr presented vouchers for approval. Without objection, the Commission approved vouchers as presented.
 5. On-Going Business:
 - a. Gravel Pit – Director Kerr announced she met with Doug Higginson of Crescent International to discuss the additional surplus of sand of at the gravel pit than was previously projected. Mr. Higginson will attend the Commission’s April 5th to respond to questions of the Commission.
 - b. Egg Lake Dock – The Commission acknowledged receipt of a Gates grant in the amount of \$2,500 and a balance of \$3,500 needed to complete the project. Commissioner Cumming will submit funding requests to philanthropists with local ties. Director Kerr presented ADA requirements for the project. Commissioner Ricks confirmed the project will be in compliance.
 - c. Skate park Expansion- see item #1 above
 - d. Bus Replacement – Director Kerr recommended the fourteen passenger bus be used for another season and discuss the replacement in the fall of 2007. The Commission unanimously agreed.
 6. New Business:
 - a. February Financial Report- The report was reviewed by the Commission.
 - b. Upcoming Events- Director Kerr announced the K-9 Carnival will be held at the Fairgrounds on March 31, 2007. Ms. Kerr described the various events and volunteer opportunities.
Director Kerr announced she and Corelia Peacock will be attending the WRPA conference April 18th and 19th. The Commission concurred to cancel the regular meeting scheduled for the 19th due to Ms. Kerr’s absence.
Director Kerr announced the Children’s Festival will be held on May 5th. Commissioners Cumming and Ricks agreed to assist with parking cars.
 - c. New Turnbull Gym Guidelines- Director Kerr advised the Commission the School District recently stated that there is a greater need for school use of Turnbull Gym in the evenings and explained the potential impact on Island Rec’s adult programs currently scheduled in the gym. Director Kerr advised she will meet with the adult program participants to develop a new schedule acceptable to the school district. Ms. Kerr noted the importance of agreeing upon a schedule with the school district prior to the end of the school year to meet Island Rec’s scheduling cycle.
 7. Commission Discussion Items – The Commission congratulated Director Kerr on her recent marriage to Mr. Tim Thomsen.
 8. Adjournment – Without objection, Commissioner Zehner adjourned the meeting at 7:05 pm.

Submitted by:

Cathi Brewer
Administrative Assistant

Commissioner Ricks

Commissioner Cumming

Commissioner Hahn

Commissioner Brown

Commissioner Zehner