

Island Rec - San Juan Island Park & Recreation District
Minutes of the Board of Commissioners' Meeting
October 18, 2007

Commissioner Zehner called the meeting to order at 5:38 pm on Thursday, October 18, 2007 in the Island Rec Office. Commissioners Hahn, Ricks, Kulseth and Zehner present. Commissioner Cumming arrived 5:42 pm. Staff present: Director Kerr, Administrative Assistant Jensen and Recreation Specialist Spann.

1. Introduction of Visitors/Public Comment on Non-Agenda Items: Susan and Peter Riser representing the Sailing Foundation were acknowledged.
2. Approval of the minutes of the previous meeting. Commissioner Ricks moved for approval of the minutes of October 4, 2007 as presented. Commissioner Kulseth second. Motion carried unanimously.
3. Abby Spann the new Recreation Specialist was introduced.
4. Correspondence: None.
5. Approval of Payroll/Vouchers: Without objection, vouchers, and payroll were approved as presented.
6. On-Going Business:
 - a. Board Organization – Commissioner Cummings moved to adopt the Board Organization and was seconded by Commissioner Ricks. Motion carried unanimously with the following changes:
 - Board Chair Rotation will serve one term.
 - Board Commissioners Responsibilities - .Volunteering at Special Events
 - Board Liaisons – Add: “Review assignments on an annual basis” and “Current assignments to stay through 2008”.
 - b. Lafarge Property – Commissioner Hahn reported he visited the site to view condition of fencing on west side of property. Commissioner Ricks moved to complete fence along west side of property with work to start this coming spring. Commissioner Cummings second. Motion carried unanimously. Commissioner Cummings will contact Dr. Clark to inform him of Board’s decision. A gate and fence policy needs to be developed. Dour Higgingson requested up to \$1,300 for expenses. Commissioner Ricks moved to approve payment to Mr. Higgingson and Commissioner Hahn second. Motion carried unanimously. Commissioner Ricks moved to purchase a container for up to \$1,500 for storage at the gravel pit. Commissioner Cummings second. Motion carried unanimously.
6. New Business:
 - a. Trails Committee Interlocal Agreement –Discussed Trails Committee being under the umbrella of SJ Co Parks and need to sign interlocal agreement for invoicing purposes. Commissioner Ricks moved to sign for up to \$4,500. Commissioner Hahn second. Motion carried unanimously.
 - b. Resolution # 07-3 Establishing Custodian of Petty Cash account – Commissioner Kulseth moved to pass with Commissioner Hahn second. Motion carried unanimously
 - c. Reviewed September Financial Report, no concerns raised.

- d. The audit for Island Rec is still underway and will be done soon. The cost of the audit will need to be added to budget.
- e. Decrease in County Founding – The County may be decreasing its funding to Island Rec of approximately \$17,900 in the coming years. Currently there will be no budget decrease for 2008. Future strategies need to be developed to cover potential loss of this revenue.
- f. Sailing Foundation Increased Fees- Commissioner Hahn moved to accept following recommendations with Commissioner Ricks second. Motion carried unanimously.

Recommendation:

In an effort to continue providing accessible sailing classes, to continue working cooperatively with SJSF and to follow Island Rec fees and charges policy the following is recommended:

- For 2008 Island Rec pay the \$2400 charter fee and fuel costs for the sailing classes.
 - For 2009 Island Rec pay the \$2880 charter fee and fuel costs for the sailing classes.
 - 2008 and 2009 Island Rec continue to pay the stipend of \$1,700 to the sailing team
 - For 2008 and 2009 establish the sailing team participant fee in-line with Island Rec's Fees and Charges policy while discontinue payment of \$500 to the SJSF for sailing team transportation, thus creating a reasonable cost to the participant.
 - In late summer 2009 revisit charter fee structure with SJSF.
7. Commissioner Discussion Items - None
8. Adjournment – Without objection, Commissioner Zehner adjourned the meeting at 7:08 pm.

Submitted by:

Barbara Jensen
Administrative Assistant

Commissioner Ricks

Commissioner Cumming

Commissioner Hahn

Commissioner Kulseth

Commissioner Zehner