

Island Rec - San Juan Island Park & Recreation District  
Minutes of the Board of Commissioners' Meeting  
January 17, 2008

Commissioner Hahn called the meeting to order at 5:00 pm on Thursday, January 17, 2008 in the Island Rec Office.

Oath of Office: Alisa Schoultz and Bill Cumming swore their oath of office before Commissioner Hahn as members of the San Juan Island Park & Recreation Commission.

Commissioners Hahn, Ricks, Schoultz, Cumming and Zehner present. Staff present: Director Thomsen, Administrative Assistant Curtiss.

1. Introduction of Visitors/Public Comment on Non-Agenda Items: Commissioner Hahn welcomed Nigel Osborne, representing the Sailing Foundation.
2. Approval of the minutes of the previous meeting. Without objection, the minutes were approved as presented.
5. Approval of Payroll/Vouchers: Without objection, payroll and vouchers were approved as presented.
6. On-Going Business:
  - a. Lafarge Project, John Bromely of DNR. No report.
  - b. Dog Park Board Liaison – Director Kerr advised the Commission the Dog Park Committee is moving ahead with the project under the Island Rec umbrella. Commissioner Schoultz volunteered to serve as the Board liaison
  - c. Retreat Development – The Commission discussed the need for detailed information relating to the release of Lafarge from the reclamation requirement and the potential for re-vegetation prior to the retreat. Commissioner Ricks moved to authorize engaging a facilitator for the retreat not to exceed \$1000. Commissioner Zehner second. Motion carried unanimously. Commissioner Hahn agreed to meet with the facilitator prior to the retreat.
6. New Business:
  - a. November and December, 2007 Financial Reports – the Commission reviewed the reports as presented.
  - b. Resolution No. 08-01, a resolution changing the meeting time from 5:30 pm to 5 pm. Commissioner Zehner moved for the approval of Resolution No. 08-01 as presented. Commissioner Schoultz second. Motion carried unanimously.
  - c. Policies –
    - i. Staff Health Insurance benefit – Director Kerr presented a proposal to provide for the annual adjustment of the employer portion equal to the COLA adjustment approved for salaries. Commissioner Ricks moved for the approval of the proposal as presented. Commissioner Zehner second. Motion carried unanimously.
    - ii. Fee Waived for Drop-in Programs – Director Kerr presented a policy to allow staff to attend various drop-in programs at no cost. Commissioner

Zehner moved for the approval of the policy as presented. Commissioner Hahn second. Motion carried unanimously.

- iii. Investment Policies – Director Kerr presented a policy establishing the procedures for investing operating and reserve funds and the distribution of interest earned. Commissioner Zehner moved to approve the policy as presented. Commissioner Hahn second. Motion carried unanimously.
  - d. Funding request for portable sound system – Director Kerr advised the Commission of the need for a portable sound system and the receipt of a grant for \$1,000 towards the total cost of \$2,600. Ms. Kerr requested the Commission approve the expenditure of \$1,600 toward the purchase of the system. Commissioner Schoultz moved to approve the expenditure as presented. Commissioner Zehner second. Motion carried unanimously.
  - e. Potential loss of county funding – The Commission discussed the potential impact of the loss of funding from the County. The Commission agreed to take a proactive position, advising the County Commissioners of the impact to programs on San Juan Island well in advance of the budget process for 2009. Ms. Kerr was directed to prepare a report of the potential impact.
  - f. Fall Program Report – Director Kerr reported the statistics of the fall programs.
  - g. Winter Program Guide – The new program guide was presented. The Commission thanked Director Kerr for the design and color of the new guide.
  - h. Upcoming Special Events – a list of upcoming events was presented.
  - i. Vacation notice – Director Kerr advised she will be on vacation from March 3<sup>rd</sup> to the 19<sup>th</sup>. The Commission concurred to cancel the March 6<sup>th</sup> regular meeting.
7. Commissioner Discussion Items –
- a. Storage unit at Lafarge property – The Commission discussed the use of a storage container at the site. Commissioner Ricks advised he will investigate.
  - b. Commissioner Schoultz advised she received a call from Michael Lazzari of the Trails Committee requesting she attend as a representative of Island Rec. The Commission concurred the request should come before the Commission.
8. Adjournment – Without objection, Commissioner Hahn adjourned the meeting at 6:40 pm.

Submitted by:

Patricia Curtiss  
Administrative Assistant

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Commissioner Ricks

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Commissioner Cumming

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Commissioner Hahn

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Commissioner Schoultz

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Commissioner Zehner